

EMPLOYEE/APPLICANT - CONSENT TO A CRIMINAL RECORD CHECK COVER PAGE

THIS FORM MUST BE SIGNED BY THE EMPLOYER ORGANIZATION AUTHORIZED CONTACT AND SUBMITTED WITH THE EMPLOYEE/APPLICANT CONSENT FORM

SECTION 1: FOR AUTHORIZED CONTACT USE

CONSENT TO A CRIMINAL RECORD CHECK - EMPLOYER ORGANIZATION CHECKLIST

- The employee/applicant has provided { ^A(1* a) a acta; } with the original, completed and signed consent form to submit to the Criminal Records Review Program (CRRP). FORMS SUBMITTED BY APPLICANTS 8 = 97 H@MHC H< 9 7 FFD WILL NOT BE PROCESSED.
- \Box T \hat{A}_{i}^{+*} \hat{a}_{j} \hat{a} \hat{a}_{i} \hat{a}_{j} $\hat{$
- T ^ / (1* æ) ã æ 2 / Ávill verify the I.D. of each employee/applicant in person to confirm their identity and ensure that the information provided on the consent form is accurate.
- □ T^Á, I* æ) ã æaã; } Á@ e reviewed the Äschedule typeÄand Äworks withÄcategory of the form.

AUTHORIZED CONTACT SIGNATURE REQUIREMENT - ACCOUNTABILITY AND ACKNOWLEDGEMENTS

□ I acknowledge the need for proper I.D. verification for the CRRP to conduct a complete risk assessment, and the critical importance of my organization diligently carrying its duties in this regard. Any false statements or deliberate omissions on a consent form filed with the CRRP may result in the inability of the CRRP to accurately determine whether the applicant poses a risk to children or vulnerable adults.

On behalf of the organization, I confirm that the employee's/applicant's primary and secondary I.D. have been verified.

AUTHORIZED CONTACT NAME:

SIGNATURE:

SECTION 2: FOR EMPLOYEE/APPLICANT USE

CONSENT TO A CRIMINAL RECORD CHECK - EMPLOYEE/APPLICANT CHECKLIST

- □ I have completed the attached consent form truthfully 🖾 learl Â; b) å legibly, and signed and dated it.
- My organization has verified my I.D. in person to confirm my identity and ensure that the information on the consent Aform is accurate.
- My employer or organization will retain the originals of the forms and will forward a copy to the CRRP on my behalf.Á
- □ I have read and understand the Consent for Release of Information and Acknowledgements (below) and information regarding the *Freedom of Information and Protection of Privacy Act* (FOIPPA) on Page 2.

CONSENT : CF RELEASE OF INFORMATION AND ACKNOWLEDGMENTS

PURSUANT TO THE BC CRIMINAL RECORDS REVIEW ACT:

- I hereby consent to a check of criminal charges and convictions to determine whether I have a conviction or outstanding charge for any relevant or specified offence(s) under the Criminal Records Review Act. I understand that providing my Driver's Licence number or BCID number pursuant to this criminal record check authorization will facilitate identification requirements; and, in accordance with Sections 32(b) and 33.1(1)(b) of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), I hereby consent to the release of my Driver's Licence number or BCID number, name, date of birth and gender to the Insurance Corporation of British Columbia by the CRRP for ID verification purposes.
- □ I hereby consent to a check of all available law enforcement systems, including any local police records.
- □ I hereby consent to a Vulnerable Sector search to check if I have been convicted of and received a record suspension (formerly known as a pardon) for any sexual offences as per c@ Acriminal Records Act. For more information on Vulnerable Sector searches, please visit the RCMP website: http://www.rcmp-grc.gc.ca/en/faqs-about-vulnerable-sector-checks
- I understand that as part of the Vulnerable Sector search, I may be required to submit fingerprints to confirm my identity.
- □ I hereby authorize the release to the Deputy Registrar any documents in the custody of the police, the courts, corrections, and crown counsel relating to any outstanding charges or convictions for any relevant or specified offence(s) as defined under the *Criminal Records Review Act* or any police investigations, charges, or convictions deemed relevant by the Deputy Registrar.
- □ Where the results of a check indicate that a criminal record or outstanding charge for a relevant or specified offence(s) may exist, I agree to provide my fingerprints to verify any such criminal record.
- My organization and I will be notified that I have an outstanding charge or conviction for a relevant or specified offence(s), and that the matter has been referred to the Deputy Registrar for review.
- The Deputy Registrar will determine whether or not I present a risk of physical or sexual abuse to children and/or physical, sexual, or financial abuse to vulnerable adults as applicable; the determination will include consideration of any relevant or specified offence(s) for which I have received a record suspension (formerly known as a pardon).
- □ If I am charged with or convicted of any relevant or specified offence(s) at any time subsequent to the criminal record check authorization herein, I further agree to report the charge(s) or conviction(s) to my organization and provide my organization, in a timely manner, with a new signed Consent to a Criminal Record Check Form.

Website: http://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check Phone: 1-855-587-0185 (Option 2)



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For Internal Use

EMPLOYEE/APPLICANT CONSENT TO A CRIMINAL RECORD CHECK

IMPORTANT: Please read information and instructions on Page 1. To avoid processing delays, ensure all fields are complete. Providing your Driver's Licence number or BCID number may expedite the process. Your organization must complete the Schedule Type and 'WORKS WITH' category portion of the form.

Schedule Type (Choose one): A WORKS WITH (Choose one): ch	B [hildren [C vulne	D rable adult	E s	children ar	nd vulnerable ad	ults	
PART 1: APPLICANT INFORMATION								
Legal Surname / Last Name: Legal Giv		en / First Name:			Legal Middle Name:			
Date of Birth:	Sex:	M	F E	Birthplace	:			
Additional Names (Alias, Maiden Name	, etc.):							
Surname / Last Name: Given / Fi		st Name:			Middle Name:			
Mailing Address:		City:		Provi	nce:	Country:	Postal Code:	
Residential Address (If different from above):		City:	Pro		nce:	Country:	Postal Code:	
Contact Phone No.:	ו	Driver's Licence or BCID#:						
Applicant E-mail Address (REQUIRED to receive your payment options):								
PART 2: ORGANIZATION INFORMAT	ION							
To be completed by an Authorized C	ontact of th	e organiz	zation:					
Organization Name:								
Authorized Contact Name and Title:			ID Number (Provided to the organization from the CRRP):					
Mailing Address:								
City: Provin	ce:		Country:			Postal Code:		
Office Area Code & Phone No:								
PART 3: POSITION WITH ORGANIZATION (REQUIRED)								
Applicant's Position / Job Title with Organization:								
PART 4: SCHEDULE D ONLY MUST PROVIDE								
Licensed Child Care Name, Adult Care Facility Name, or Contracted Company Name:								
PART 5: CONSENT FOR RELEASE C					MENTS			
I have read and understand the Consent for Rele by my signature below:						sent to these terms a	as indicated	
Applicant Signature						Date Signed YYYY	/ MM / DD	
Freedom of Information and Protection of Privacy Act section 4(1) and section 26(c) of the Freedom of the Criminal Records Review Act for the release of criminal information, please contact the Policy Analyst, Criminal Record	Information and P records information	rotection of Pi in accordance	<i>rivacy Act</i> (FOIF e with the FOI	PPA). The infor PPA. If you	mation provided wi have questions a	brity of the <i>Criminal Red</i> Il be used to fulfil the requi	cords Review rements of rour personal	
Website: http://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check Phone: 1-855-587-0185 (Option 2)				Ministry of Public Safety and Solicitor General Criminal Records Review Program				



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